

Stan Gawle - MA RECORDS LAW

shows > # of vehicles

From -
DAVE KEENAN
A

(p. A - 14)

DEPT.	REG #	YEAR AND MAKE
Engineering	M63617	1997 FORD CROWN VICTORIA
Engineering	M68875	1995 FORD CRN VIC
EQ/MAINT	M52978	1995 CHEV VAN G30
Jones Library		2006 FORD E350
MAINT-Town Hall	M51363	1990 CHEV PICKUP
Parking	M69872	1999 FORD CROVIC SEDAN
Elem. School	M14957	1986 GMC K1500
Elem. School	SB1064	1998 INTN'L BUS
Elem. School	34261	1996 CHEVY G30
Elem. School	SB5381	1998 INTN'L BUS
Elem. School	SB5379	1999 INTERNATIONAL
Elem. School	M29705	1990 GMC RALLY
Elem. School	34404	1996 CHEVY G30
Elem. School	SPN34405	2001 DODGE RAMWAGON
Elem. School	34411	2001 CHEVROLET ASTRO
Elem. School	SB5380	2004 FRTLNR
Elem. School	SB13099	2003 FRTLNR FS65
Elem. School	34412	1998 CHEV ASTRO VAN
Elem. School	M48070	1988 CHEV SPORT VAN
Elem. School	SB1063	1995 INTN'L 30S380
Elem. School	34076	1996 CHEVY SPORTVAN
Elem. School	M56972	1996 CHEVY DUMP
Elem. School	34238	2001 CHEV ASTRO
Elem. School	M54041	2003 CHEVY SILVERADO
Elem. School	14592	1998 CHEV ASTRO
Elem. School	M54586	1985 INT'L
Elem. School	M62443	1988 CHEVROLET
Elem. School	34407	1999 DODGE RAM
Elem. School	M868	2000 FORD CROWN VICTORIA
Elem. School	SB1065	2001 FRTLNR FS66
Elem. School	M65237	1985 INTL MASTER
Elem. School	M65271	1999 LONG CHIH
Elem. School	M61050	2000 GMC SIERRA
Elem. School	SPN34406	2002 DODGE RAM
Elem. School	847857	2001 MID ATLANT MAG612
Elem. School	SPN34369	2000 CHEVROLET G20
Elem. School	M67179	1972 CHEVROLET VAN
Elem. School	M67098	1999 TOWGO UTIL
Elem. School	M68695	1994 DODGE RAMVAN
Elem. School	M70568	2002 GEM LONGBACK
Elem. School	SB1062	2004 IC CE
Elem. School	34410	2004 CHEVY EXPRESS
Elem. School	M51332	2003 CHEVY SILVERADO
Elem. School	34351	2004 CHEVROLET EXPRESS
Elem. School	34352	2005 FORD ECONOLINE
Elem. School		2006 FRTLNR 311TS
Elem. School		2007 CHEVROLET SILVERADO
Police	970HGE	1999 FORD CROVIC SEDAN
Police	44LJ17	1997 DODGE RAM
Police	MP165D	1990 FORD E350 VAN
Police	MP6778	1999 FORD EXPEDITION
Police	702TOM	2003 FORD CRN VIC
Police	3532NE	2001 FORD CROWN VIC
Police	372MZT	2002 FORD CROWN VIC
Police	MMC7131	2002 HD FLHPI
Police	MP416D	2002 SMTM MSN SPEED
Police	MMC7132	2002 HD FLHPI

B

Police	MP4220	1973 VW SPR BEETLE
Police	774ARC	2003 FORD CROWN VIC
Police	MP282D	2001 CHEVY K2500
Police	MP926H	1986 GMC SUBURBAN
Police	MP969G	2003 FORD CROWN VIC
Police	797FNR	2004 FORD CROWN VIC
Police	MP5430	2005 FORD CROWN VIC
Police	MP376D	2005 FORD CROWN VIC
Police	MP940H	2005 FORD CROWN VIC
Police	734TEY	2005 FORD CROWN VIC
Police	Surveillance Vehicle	
Police	MP6361	1990 CHEVY GMT400
Police	M74245	2003 TRITAN UTILITY TRLR
Police	MP954G	1994 FORD ECOVAN S350
Police	MMC7134	2006 HARLEY DAVIDSON
Police	MP359D	2006 FORD CROWN VIC
Police	MP678O	2006 FORD CROWN VIC
Police	MP161D	2006 FORD CROWN VIC
Police	Surveillance Vehicle	
Police		2006 FORD CROWN VIC
Police		2006 FORD CROWN VIC
Police		2006 FORD CROWN VIC
Animal Welfare	M68855	2004 CHEVROLET SILVERADO
Council on Aging	M71419	2004 EL DORADO AEROTECH
Conservation		2001 JOHN DEERE 4700
Conservation	M35827	1996 CHEV GMT400
Conservation	M68862	2002 DODGE DAKOTA
Conservation	M34072	1989 INTL TRAILER
Fire	MF183	1998 FORD EXPLORER
Fire	MF3570	1996 HME 1871 FIRE
Fire	MF3567	1976 MAXIM FIRE TRUCK
Fire	MF5458	1988 SIMON LADDER
Fire	MF6075	1990 FEDERAL CYCLON FIRE TRUCK
Fire	MF8674	1995 FORD CRN VIC
Fire	MF8664	1997 FORD AMBULANCE
Fire	MF8665	1995 FORD CUTAWAY AMBUL
Fire	MF7430	1984 CHEV MILIPU
Fire	MF8666	1999 KME EXCEL PUMPER
Fire	MF8672	1972 AM GENERAL
Fire	MF130	2000 FORD CROWN VICTORIA
Fire	MF8655	2002 CARGO UTILITY
Fire	MF7255	1997 THOR TT 30FK
Fire	MF8673	2004 INTL NAVISTAR
Fire	M5902	1997 DODGE RAM
Fire	MF8660	2000 FORD F350
Fire	MF8654	2001 EONE PUMPER
Fire	MF7271	2004 INTL NAVISTAR
Fire	MF8668	2003 EONE PUMPER
Fire	MF4748	2001 INTERNATIONAL NAVISTAR
Fire	MF97	2004 MERCURY GRAND MARQUIS
Fire	MF8657	2005 KARAVAN UTILITY
Fire	MF7166	2005 EZ LOADER/BOAT
Fire	MF7267	1992 NOMAD TRAVEL
Fire	MF131	2005 MERCURY SABLE
Fire	MF2824	2006 SPARTAN BIG EASY
Fire		1985 INTERNATIONAL SERIES 1654
Fire		2007 FORD 500
Highway	M56625	1996 CHEV GMT400

Highway	M58650	1997 CHEV GMT400
Highway	M67122	2002 CHEVROLET SILVERADO
Highway	M58672	1998 CHEV GMT400
Highway	M48101	1995 INTN'L 40S490
Highway	M39190	1991 CHEV KODIAK TRUCK DUMP
Highway	M67100	1997 INTERNL DUMP TRUCK
Highway	M58645	1998 INTERNATIONAL DUMP
Highway	M48083	1983 STOW UTILITY
Highway	M32473	1983 BOMBADIER TRLR
Highway	M54623	1995 HOLDER SIDEWALK PLOW
Highway	M14963	1953 CAT MOTOR GRADER
Highway	M58647	1995 NEW HOLLAND BACKHOE
Highway	M58644	1998 JCB BACKHOE
Highway	M60180	1999 JOHN DEER LOADER
Highway	M48085	1994 HOMEMADE TRAILER
Highway	M48086	1994 HOMEMADE TRAILER
Highway	M48084	1994 HOMEMADE TRAILER
Highway	M48089	1986 STOW TRAILER
Highway	M48087	1987 STOW TRAILER CEMENT MIX
Highway	M56612	1996 ATLAS COPCO COMP TRAIL
Highway	M54432	1996 INTN'L DUMP
Highway	M58674	1998 CHEVROLET GMT400
Highway	M62442	1998 CHEVROLET 1 TON DUMP TRUCK
Highway	M68853	2003 CAM UTILITY
Highway	M69855	2000 INTNL 4900 DUMP
Highway	M69865	2000 INTERNATIONAL 4900
Highway	M63621	2000 CHEVROLET LUMINA
Highway	M67102	2001 CHEV SILVERADO
Highway	M71417	2004 JOHN DEERE 6120
Highway	M71410	2004 STERLING SWEEPER SC800
Highway	M69856	2005 CHEVROLET SILVERADO
Highway	M73225	2005 CHEVROLET MD C-SERIES
Highway		2006 INTL 7600
LSSE	M38324	1995 FORD WINDSTAR
LSSE	M54642	1993 FORD LGTCON
LSSE	M56190	1996 VALLEY TRAILER
Parks	M58434	1997 CHEV GMT400
Parks	M45065	1990 INTN'L TRAILER
Parks	M56600	1996 NEW HOLLAND TRACTOR
Parks	M48142	1992 CHEV S10 PICKUP
Parks	M51393	1994 TORO TRACTOR
Parks	M58407	1995 CROSS CTY TRAILER
Parks	M58429	1997 GIANT VAC LEAF
Parks	M67096	2002 CHEVROLET K2500
Parks	MP966G	2002 GEM LONGBACK
Parks	M70563	2003 GROUNDSTR 580D
Parks		2004 CHEVY S10
TRAFFIC	M68854	2000 CHEV SILVERADO
Solid Waste	M58649	1997 CHEV GMT400
Solid Waste	M51420	1979 WORTHINGTON AIR COMP
Solid Waste	M43702	1993 INTN'L RECYCLING TRUCK
Solid Waste	M54621	1996 JOHN DEERE 4WD
Solid Waste	M67104	1986 WHITE REFUSE
Solid Waste	M68689	2003 INTL 7600
Tree	M71409	1998 INTERNATIONAL DUMP
Tree	M56578	1997 INTERNL DUMP TRUCK
Tree	M45064	1990 INTN'L TRAILER
Tree	M14965	1985 FORD TRACTOR BACKHOE
Tree	M32460	1998 BANDIT BRUSH CHIPPER

D

Tree	M54438	1995 CHEV GMT400
Tree	M61069	2001 CHEVROLET SILVERADO
WATER	M58435	1997 CHEV GMT400
WATER	M24082	1981 TOTE-EM TRAILER
WATER	M67078	2002 CHEV S-10 PICKUP
WATER	M54426	1995 CROSS CTY TRAILER
WATER	M54439	1995 CHEVROLET BLAZER
WATER	M67077	2002 CHEV S-10 PICKUP
WATER	M58671	1998 CHEVROLET GMT400
WATER	M62439	1999 CHEVROLET
WATER	M61070	2001 CHEVROLET SILVERADO
WATER	M68699	2003 CHEVROLET SILVERADO
WATER	M69857	2005 CHEVROLET EXPRESS
WATER	M69869	2005 CHEVROLET SILVERADO
WATER		2005 FORD ESCAPE
WWTP/SEWER	M58666	1998 INTERNATIONAL VACCON
WWTP/SEWER	M14967	1976 ROCKWELL SEWERODER TRLR
WWTP/SEWER	M48112	1992 HOMEMADE TRAILER
WWTP/SEWER	M56191	1988 CHEVY DUMP
WWTP/SEWER	M56971	1996 GEN. TRAILER-MGS
WWTP/SEWER	M58412	1998 CHEVROLET S-10
WWTP/SEWER	M58670	1998 VALLEY UTILITY
WWTP/SEWER	M65259	2000 INTST CARGO TRAILER
WWTP/SEWER	M61062	2001 CHEVROLET SILVERADO
WWTP/SEWER	M67095	2002 CHEVROLET K2500
WWTP/SEWER	M69859	2005 CHEVROLET SILVERADO
WWTP/SEWER		2004 TIMBERWOLF
WWTP/SEWER		2006 CHEVY C4500 KODIAK



Amherst Massachusetts

24 HOUR VEHICLE USE POLICY

It is the Policy of the Town of Amherst that certain positions require employee access to Town vehicles on a 24 hour on-call basis. Town vehicles belong to the citizens of Amherst and are assigned solely for purposes consistent with providing services to those citizens. The following applies to all employees who have a Town vehicle for 24 hour use.

Town vehicles are not personal vehicles and are not for personal use.

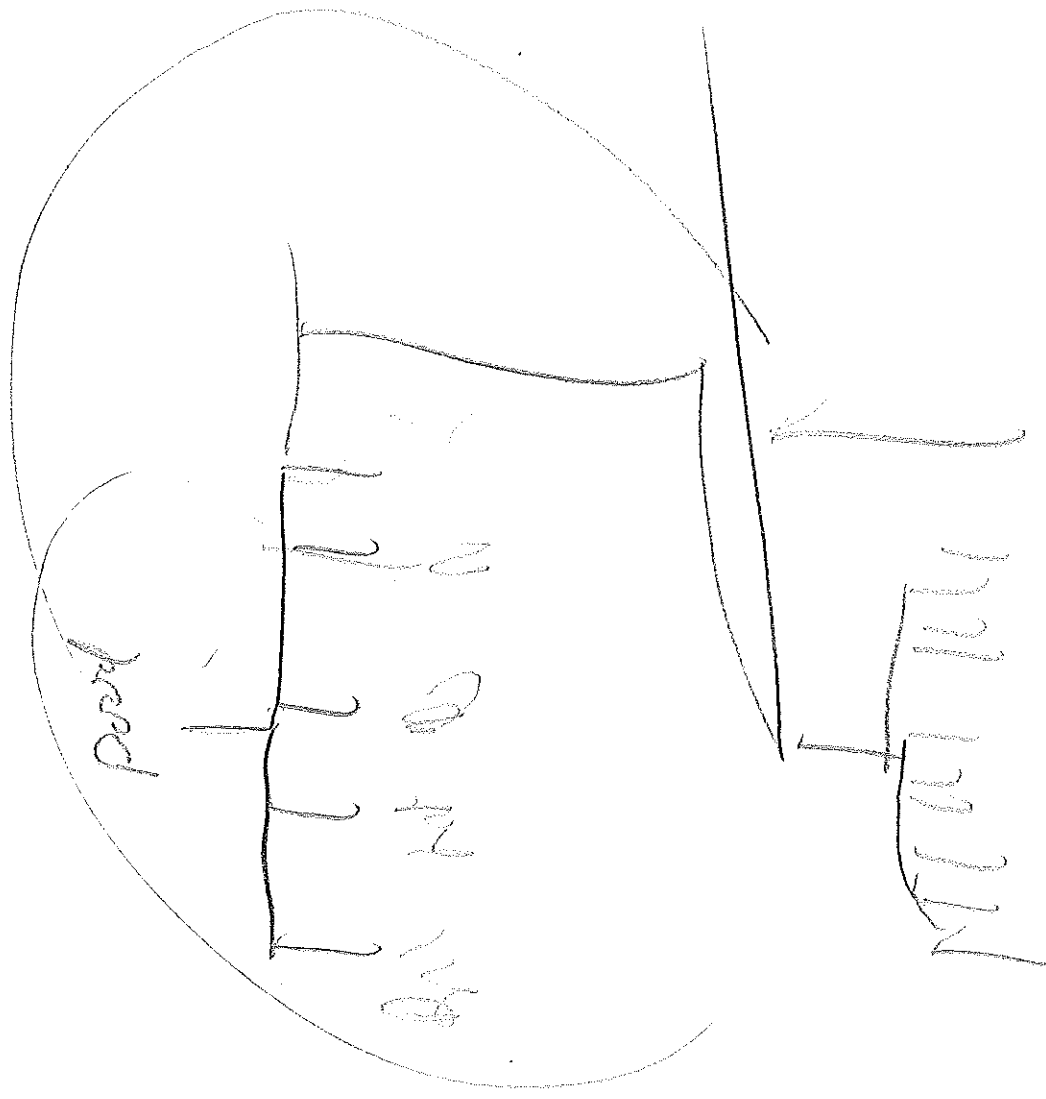
1. The assignment of vehicles for 24 hour use will be made in writing by the Town Manager, after receipt of a written recommendation from the department head, and will only be considered for employees who require a vehicle for the ordinary and necessary discharge of their job functions. Criteria, which will be used in the determination of eligibility for 24-hour vehicle use include:
 - Official designated on-call status;
 - Requirement for frequent emergency availability;
 - Issuance of a pager or other communication devices;
 - Emergency or other equipment contained in the vehicle;
2. Vehicle use in commuting is limited to travel of the employee's direct commuting route to and from his/her residence and place of work. Travel outside of this route for personal reasons is not permitted. Employees assigned vehicles for 24 hour use involving a commute of more than 10 miles one way shall reimburse the Town for the additional fuel cost as determined by the Finance Director.
3. When the employee is off duty and not on-call, or unavailable for duty within a reasonable period of time, the employee shall not use a town vehicle.
4. Except as specifically authorized in an official capacity, the employee will not transport other non-town personnel in a town vehicle. The transport of the employee's family members is prohibited.
5. The use of a Town vehicle where the expected travel distance is greater than two hours from the Town of Amherst is prohibited without the expressed written permission of the Town Manager.
6. Whenever a position becomes vacant, the authorization for 24-hour use shall be reevaluated.
7. Employees assigned a town vehicle on a 24 hour basis will be given a copy of this policy and will be required to sign a confirmation of receipt and will carry a copy of this policy in their vehicle at all times.

Effective Date September 2008

G

9. Keith Hoyle, Fire Chief, 2009 Ford Taurus Lindsay Stromgren, Assistant Fire Chief, 2004 Mercury Grand Marquis Michael Zlogar, Assistant Fire Chief, 2006 Ford 500 Charles Scherpa, Police Chief, 2008 Ford Taurus Michael Kent, Police Captain, 2007 Ford Crown Victoria Scott Livingstone, Police Captain, 2009 Chevrolet Impala Ronald Young, Lieutenant, Detective Bureau, 2006 Ford Crown Victoria William Menard, Sergeant, Detective Bureau, 2003 Ford Crown Victoria Guilford Mooring, Superintendent of Public Works, Chevrolet Lumina Jeffrey Osborne, Water Division Director, Ford Escape

Correspondence
To Town already
State -
(Bidders)



6582089

H

GENERAL GOVERNMENT

1198 & 1199: GENERAL SERVICES

MISSION STATEMENT: To manage the centralized purchasing of services, supplies and equipment, contracts for maintenance of office equipment and general liability insurance in order to maximize savings and efficiencies from such purchasing.

RECENT ACCOMPLISHMENTS & CURRENT CHALLENGES:

- The Town saved approximately \$70,000 in FY 08 on Property and Casualty Insurance by going out to bid even though it is not required.
- Finance and IT worked together to completely upgrade the Towns' telephone system with increased functionality at less cost using VOIP technology. This was accomplished by entering into a 5 year lease program that was able to be paid for within the existing telephone budget, no increases in operating budget or capital funds were required to accomplish this. The lease will be complete in FY 10.
- Finding staff time and resources to assess policies and procedures becomes more and more difficult as budgets get tighter and reduced staff takes on more work. New technology has been essential in this process and will continue to be necessary in order for us to continue.

LONG RANGE OBJECTIVES:

To develop computerized programs for inventory control.
To develop and implement a uniform system of tracking vehicle maintenance.

FY 10 OBJECTIVES:

Evaluate and implement a forms printing and mailing process to reduce postage and supplies costs.

SERVICE LEVELS:

	<u>FY 03</u>	<u>FY 04</u>	<u>FY 05</u>	<u>FY 06</u>	<u>FY 07</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Number of Town Reports Printed	75	75	50	50	50
Photocopies (per month average)	106,466	109,610	116,000	142,000	120,213
<u>Town Vehicles Insured</u>	192	192	197	197	206
Buildings Insured	60	62	64	66	64
Audits Performed	1	1	1	1	1
Bulk and Presort Mailings	26	18	31	35	26
Telephone Lines Maintained	198	198	300	350	363
Supply Requisitions Filled	189	231	222	242	271
Insurance Claims Processed (Property/Auto)	63	55	50	57	80

176